

Town of Norfolk
Norfolk Town Board
February 14, 2018

The Norfolk Town Board held a monthly meeting on Wednesday, February 14, 2018 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilwoman Jean Gang and Councilman Paul Paige. Councilman Donald Purvis was absent.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the January 10, 2018 Town Board meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

SUPERVISOR'S UPDATE

*Supervisor Pernice noted that he has met with two engineers from DANC concerning the problem with the sewer plant. It failed again at Christmas time and started working again. DANC is working on an estimate to do a study on the system to see what exactly is failing.

REPORTS

*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a

motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Councilwoman Gang noted she has received calls on the burned out property owned by George Smith and asked what the status is. There was discussion on the issue. Mr. Halpern noted that they have a year to clean it up. He will contact them and find out their plans. There was more discussion on this issue and the home in Raymondville that is falling down.

*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer Jim McConkey was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

*Annual Court Report: The annual report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Peter Darabon noted that the new Pickup Truck and Loader will be here by the end

of February and the new Sewer Machine will be here by the end of March.

EXECUTIVE SESSION

An Executive Session was not required at this time.

COMMUNICATIONS

*Supervisor Pernice noted that an application for a permit for a 1600 acre solar field is being reviewed. There was discussion. The location is off of State Highway 420 and 20% of it is in the Town of Norfolk. Supervisor Pernice noted he has two names to recommend for the committee and needs two more names to submit. He asked for volunteers.

ACTION ITEMS

*Time Warner Cable Adjustments to tax bills: Time Warner Cable pays the Town of Norfolk franchise fees annually. So each year they submit their payments of taxes excluding the Town of Norfolk lines. This year's total adjustment is \$490.69. This was approved with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

*Resolution #4 of 2018: A resolution to approve the transfer of funds increasing Police Grant Revenue 3089.2 \$21,000.00 and increasing Police Grant Equipment 3010.2 \$21,000.00 to pay for a license plate reader for the patrol car. These funds will be reimbursed by a Federal Grant. This resolution was adopted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

*Resolution #5 of 2018: A resolution to hold harmless the County of St. Lawrence for providing service to the Town of Norfolk for 2018. The resolution was reviewed and adopted with a motion by

Councilwoman Gang and Deputy Supervisor Harvey. All in Favor
– Carried

*Resolution #6 of 2018: Standard Work Day Resolution for Employees. The resolution was reviewed and adopted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

COUNCIL COMMENTS

There were no further Council comments at this time.

APPROVE PAYMENT OF BILLS

The Abstract of Vouchers for February were reviewed and approved for payment in the amount of \$684,091.46 with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor
– Carried

PUBLIC COMMENTS

*Mr. DJ Colbert addressed the Board concerning two properties he recently purchased; 22 Hepburn Street and 17 Sober Street. He noted that both are currently uninhabitable and requested that any billings for water and sewer be eliminated until renovations are complete. There was discussion. Town Clerk Kathy Emlaw will look into this.

Mr. Colbert also asked the Board if anyone has looked into some grant writing for a downtown revitalization plan. He owns the property at 42 West Main Street and the Massena Memorial Hospital has closed their clinic located in his building. He requests permission to put in (2) two bedroom apartments. There was discussion on the ordinance in effect in that location. Supervisor Pernice will do some research and get back to him on the issue.

Mr. Colbert noted that he is seeking financing for phase 2 of the construction at Hepburn Heights. He plans to put in another 12 units. There are 7 units rented now.

*St. Lawrence County Legislature John Burke noted that the County is looking to hire a professional auctioneer to increase revenue from the property auctions held each year. There was discussion.

*Supervisor Pernice asked the Board for their opinion of installing a small office for use of the Court for Attorney / Client consultations. The Board discussed the issue. A motion was made by Supervisor Pernice and Deputy Supervisor Harvey to inform the Court that there is no room upstairs for the construction. All in Favor – Carried

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Robert Harvey

Councilwoman – Jean Gang

Councilman – Paul Paige

Dated: February 14, 2018

Kathy M. Emlaw – Town Clerk